

**DEPARTMENT OF COMMUNITY HEALTH  
RADIATION SAFETY SECTION  
IONIZING RADIATION RULES**

**DETAILED TABLE OF CONTENTS**

<b>PART 14. MAMMOGRAPHY</b>	<b>Page</b>
<b>GENERAL PROVISIONS</b>	
R325.5601. Purpose and scope.....	14-1
R325.5602. Definitions .....	14-1
R325.5603. Department inspections .....	14-1
<b>MAMMOGRAPHY AUTHORIZATION</b>	
R325.5605. Standards for authorization.....	14-2
R325.5606. Temporary mammography authorization .....	14-2
R325.5607. Application .....	14-2
R325.5608. Application fee schedule; waiver .....	14-3
R325.5609. Application expiration .....	14-4
R325.5610. Supplemental machine information; effect of failure to submit information .....	14-4
R325.5611. Contracts for technical evaluation .....	14-4
R325.5612. Notice of change in application information; authorization not transferable.....	14-5
R325.5613. Authorization withdrawal; reinstatement .....	14-5
<b>MAMMOGRAPHY SUPERVISOR</b>	
R325.5617. Designation; identification; agreement between supervisor and facility; availability; continuing education .....	14-5
R325.5618. Responsibilities.....	14-5
R325.5619. Machine operator performance evaluation .....	14-6
<b>OPERATORS OF MAMMOGRAPHY EQUIPMENT</b>	
R325.5621. Qualifications.....	14-7
R325.5622. Technologist exemptions .....	14-8
R325.5623. Continuing education.....	14-8
R325.5624. Operator prohibitions.....	14-8
R325.5625. Program of mammography instruction; topics .....	14-9

**RADIATION PHYSICIST**

R325.5631.	Qualifications.....	14-9
R325.5632.	Mammography system evaluation.....	14-10
R325.5633.	Records of on-site evaluations and consultations.....	14-10

**X-RAY EQUIPMENT**

R325.5637.	Compliance with provisions of R325.5325; machine design .....	14-11
R325.5638.	Machine output .....	14-11
R325.5639.	Accuracy of technique factors .....	14-11
R325.5640.	Permissible degree of coefficient of variation of radiation exposure for combination of selected technique factors.....	14-11
R325.5641.	Permissible difference in average ratios of exposure to indicated milliamperere- seconds product obtained at 2 consecutive settings.....	14-11
R325.5642.	Target and filter material .....	14-11
R325.5643.	Nominal focal spot size .....	14-11
R325.5644.	Half-value layer .....	14-11
R325.5645.	Focal spot to image receptor distance.....	14-11
R325.5646.	Machine design; x-ray beam geometry.....	14-12
R325.5647.	Reciprocating grid capability; grid ratio; exception; grid lines.....	14-12
R325.5648.	Image receptor capability .....	14-12
R325.5649.	Beam limiting device .....	14-12
R325.5650.	Compression device .....	14-12
R325.5651.	Primary beam transmission through the image receptor support .....	14-12
R325.5652.	Automatic exposure control system.....	14-12
R325.5655.	Enclosure requirements .....	14-12
R325.5656.	Operation requirements .....	14-13

**QUALITY CONTROL**

R325.5659.	Quality control responsibilities of supervisor; establishment of quality assurance manual; provision of mammography phantom; submission of phantom images .....	14-13
R325.5660.	Phantom image quality .....	14-13
R325.5661.	Radiation dose limits .....	14-13
R325.5662.	Screen-film processor adjustment.....	14-13
R325.5663.	Mammography phantom imaging required; corrective action; phantom imaging for mobile units; repeat analysis; compression check .....	14-13
R325.5664.	Screen-film mammography quality control.....	14-14
R325.5665.	Xeromammography; plate management system.....	14-15

## PART 14. MAMMOGRAPHY

### GENERAL PROVISIONS

#### R325.5601. Purpose and scope.

**Rule 601. (1)** This part establishes requirements governing the use of x-radiation for mammography and applies to all persons who use x-radiation for mammography for the intentional exposure of humans. A person shall not use a radiation machine to perform mammography unless the radiation machine is registered with the department pursuant to the provisions of R325.5181 to R325.5196 and is specifically authorized to perform mammography pursuant to the provisions of the act.

(2) In addition to the requirements of this part, all persons are subject to the provisions of R325.5001 to R325.5511.

(3) A facility shall not misrepresent to its employees, to the public, or to the department its status with respect to accreditation of the mammography equipment by the American college of radiology, department authorization to perform mammography, or compliance with department rules.

#### R325.5602. Definitions.

**Rule 602. (1)** As used in this part:

- (a) "Act" means sections 13501 to 13536 of Act No. 368 of the Public Acts of 1978, as amended, being ' ' 333.13501 to 333.13536 of the Michigan Compiled Laws.
- (b) "Annual" means a period of time that is not more than 365 days.
- (c) "Asymptomatic" means without signs or symptoms of breast disease.
- (d) "Automatic exposure control" means a device that automatically controls 1 or more technique factors to obtain a required quantity of radiation at a preselected location or locations.
- (e) "Compression device" means a rigid apparatus that compresses the breast to immobilize the breast and provide uniform thickness during mammography.
- (f) "Cranio-caudal" means a mammographic projection where the image receptor is placed inferior to the breast and the x-ray beam is directed superior to inferior through the breast.
- (g) "Diagnostic mammography" means the mammographic examination of symptomatic individuals.
- (h) "Diagnostic physics" means the branch of medical physics that deals with the diagnostic applications of ionizing radiation and the equipment associated with its production and use.
- (i) "Focal spot" means the primary source of x rays produced at the location where the anode of an x-ray tube intercepts the electron beam.
- (j) "Grid" means a device which is used to control scattered radiation and which is composed of

alternating strips of high-x ray-absorption material and low-x ray-absorption spacer material encased in a protective cover.

- (k) "Mammography" means radiography of the breast for the purpose of enabling a physician to determine the presence, size, location, and extent of cancerous or potentially cancerous tissue in the breast.
- (l) "Mammography phantom" means a device that is designed to attenuate the x-ray beam in a similar way as a typical compressed breast and to simulate breast tissue pathology. A mammography phantom contains test objects that simulate microcalcifications, fibers, and tumor masses and is used both in the determination of typical patient radiation exposures and to evaluate imaging performance. X-ray images of the phantom are evaluated in terms of the number of the test objects of each type that are visualized under standard viewing conditions.
- (m) "Mammography supervisor" means the individual who is responsible for, and in control of, quality control, radiation safety, and the technical aspects of all x-ray examinations and procedures for a mammography machine and a mammography facility.
- (n) "Radiological physics" means the branch of medical physics that includes diagnostic physics, therapeutic physics, and medical nuclear physics.
- (o) "Screen-film mammography" means mammography in which the image is recorded on x-ray film that is used in conjunction with an intensifying screen or screens.
- (p) "Screening mammography" means the periodic mammographic examination of asymptomatic women to detect unsuspected breast cancer in its earliest stage.
- (q) "Xeromammography" means mammography in which the image is recorded on an electrostatically charged photoconductive plate that is held in a lightproof cassette.

(2) The terms defined in the act shall have the same meanings when used in these rules.

#### R325.5603. Department inspections.

**Rule 603. (1)** The department shall inspect a mammography machine and system not later than 60 days after initial mammography authorization is issued. After that initial inspection, the department shall annually inspect the mammography machine and system and may inspect more frequently

(2) After each satisfactory inspection by the department, the department shall issue a certificate of radiation machine inspection which identifies the facility and the machine inspected and which provides a record of the date that the

machine was inspected. The facility shall conspicuously post the certificate on or near the inspected machine and in a location that is observable by patients.

(3) The department may issue a notice of violations certificate if violations found during an inspection are not corrected within the specified time limit or if the department has not received written verification of corrections within the specified time limit. The notice of violations certificate shall be conspicuously posted on or near the inspected machine and in a location observable by patients.

(4) A facility shall remove the certificate of radiation machine inspection if directed by the department due to subsequent failure to be in compliance with this part and the provisions of R325.5001 to R325.5511 as determined by follow-up inspections by the department.

(5) In conducting inspections, the department shall have access to all equipment, materials, records, personnel, and information that the department considers necessary to determine compliance with these rules. The department may copy, or require the facility to submit to the department, any of the materials, records, or information considered necessary to determine compliance with these rules.

(6) The department shall designate department employees to conduct regulatory inspections.

(7) The department may conduct tests and evaluations as the department deems appropriate to determine compliance with all of the provisions of this part and the provisions of R325.5001 to R325.5511.

## MAMMOGRAPHY AUTHORIZATION

### R325.5605. Standards for authorization.

**Rule 605.** The department shall issue a 3-year mammography authorization if the mammography facility is in compliance with all of the following standards:

- (a) The radiation machine is in compliance with either of the following requirements:
  - (i) The machine meets the criteria for the American college of radiology mammography accreditation program dated October, 1991, and January, 1992, and the facility submits an evaluation report issued by the American college of radiology as evidence that the mammography machine meets the criteria. The criteria are adopted by reference in these rules for the purpose of applying this paragraph only. Copies of the criteria are available at no cost from the Division of Radiological Health, Michigan Department of Public Health, 3423 North Logan/Martin L. King Jr. Boulevard, P.O. Box 30195, Lansing, Michigan 48909.
  - (ii) The machine is used in a facility that has successfully completed the department's

evaluation of the machine for the items described in R325.5610.

- (b) The radiation machine, the film, or other image receptor that is used with the machine and the facility where the machine is used are in compliance with the requirements of this part and R325.5001 to R325.5511.
- (c) The radiation machine is specifically designed to perform mammography.
- (d) The radiation machine is used exclusively to perform mammography.
- (e) The radiation machine is used in a facility that, at least annually, has a qualified radiation physicist provide on-site consultation to the facility as described in these rules. Records and findings of on-site consultations shall be maintained for not less than 7 years.
- (f) The radiation machine is used according to department rules on patient exposure and radiation dose levels, being R325.5661 of this part.
- (g) The radiation machine is operated only by an individual who can demonstrate to the department that he or she meets the standards described in this part or by an individual who is a physician or an osteopathic physician.

[Note: As a result of Executive Order 2003-18, the authority, powers, duties, functions, and responsibilities of the radiation machine registration, licensing, and compliance program were transferred to the Michigan Department of Community Health. With respect to machine sources of ionizing radiation, any correspondence to the Michigan Department of Public Health should now be addressed to the Michigan Department of Community Health, BHS, Radiation Safety Section, P.O. Box 30664, Lansing, Michigan 48909.]

### R325.5606. Temporary mammography authorization.

**Rule 606. (1)** The department may issue a nonrenewable temporary mammography authorization. A temporary authorization may only be issued if additional time is needed to allow the submission of evidence that is satisfactory to the department to demonstrate compliance with the provisions of R325.5605.

(2) The department may withdraw a temporary authorization before its expiration if the radiation machine does not meet 1 or more of the criteria specified in R325.5605.

### R325.5607. Application.

**Rule 607. (1)** Each person who has a machine that is authorized for use for mammography on the effective date of this part shall be required to complete a mammography authorization application form if requested by the department. This application form shall be returned to the department within 45 days of the department's request.

(2) An applicant who seeks mammography authorization shall apply to the department using an application form that is

supplied by the department. If mammography is performed at more than 1 location or address, a separate application shall be used for each location or address. An applicant shall accurately provide all information that is requested on the form. The information submitted as part of the application shall be sufficient, as determined by the department, to address all of the standards for authorization. Applications that do not provide sufficient information shall be returned to the applicant for completion and resubmission. Applications shall include all of the following information:

- (a) Information about the facility, including all of the following:
  - (i) Name, address, and telephone number.
  - (ii) Type of practice.
  - (iii) The name to be used or which is currently used on the certificate of registration.
- (b) Personnel information, including the education, training, experience, and certification of the mammography supervisor, any qualified radiation physicist who provides on-site consultation and evaluation of the mammography system, and any individual who actually performs mammography.
- (c) Mammography machine technical information, including all of the following:
  - (i) Manufacturer.
  - (ii) Model.
  - (iii) Year of manufacture.
  - (iv) The imaging system in use.
  - (v) Target material.
  - (vi) Filter material.
  - (vii) Phototiming capability.
  - (viii) The nominal focal spot size.
  - (ix) The source-to-image distance.
  - (x) The half-value layer.
  - (xi) The type of compression device used.
  - (xii) The capability of magnification studies.
  - (xiii) The grid availability and type.
  - (xiv) The grid ratio.
  - (xv) Grid lines per inch or per centimeter.
  - (xvi) Film size and grid size capability.
  - (xvii) The make and model of film and screens.
- (d) Image processor information, including all of the following:
  - (i) The manufacturer.
  - (ii) Model.
  - (iii) Whether the processor is dedicated to mammography image processing.
  - (iv) Chemistry type.
  - (v) Temperature.
  - (vi) Development time.
- (e) Mammography techniques, including all of the following:
  - (i) Number of views per breast.
  - (ii) Typical views employed.
  - (iii) Machine settings for routine mammograms.
  - (iv) Grid use.
- (f) A copy of the facility's mammography quality assurance plan which includes a description of all of the following:

- (i) Quality control tests performed.
  - (ii) The frequency of tests.
  - (iii) By whom the tests are performed.
  - (iv) The limits of acceptability of those tests.
  - (v) The protocol for making corrections when a test does not fall within the limits of acceptability.
- (g) The type of patient medical history information collected by the facility, including whether a history is taken as part of the mammographic procedure and, if taken, the items that are included in the history.
  - (h) The type of patient physical examination information collected by the facility, including all of the following:
    - (i) Whether a physical examination is conducted and, if so, by whom.
    - (ii) The training the individual has specific to breast physical examination.
    - (iii) Whether the patient is instructed in breast self-examination during the physical examination or at any time by staff of the facility.
  - (i) Mammography interpretation reporting mechanisms, including all of the following:
    - (i) A description of whether the report includes both mammographic and clinical findings.
    - (ii) A description of the mechanism in place to follow-up on positive or equivocal results to assure that a patient's physician has received the report and understands any recommendations.
    - (iii) An indication of whether patients who have equivocal results are contacted for a follow-up examination at a prescribed time.
    - (iv) A description of procedures for handling self-referred patients in terms of sending a report.
    - (v) A description of the follow-up mechanisms in place to determine factors such as the results of biopsies, the number of cancers with negative and positive mammograms, the number of localizations with positive results, and the proportion of cases for which additional views are done.
  - (j) Image retention policy.

(3) The department shall respond to an application within 30 days after the date of receipt of the application.

#### **R325.5608. Application fee schedule; waiver.**

**Rule 608.** (1) An application form for mammography authorization shall be accompanied by a nonrefundable payment, in full, by the applicant, for department evaluation of compliance with the provisions of R325.5605(a). The fee schedule is specified in the act.

(2) If an applicant for mammography authorization submits an evaluation report which is issued by the American college of radiology and which evidences compliance with the provisions of R325.5605(a), then the fee for department

evaluation of compliance with the provisions of R325.5605(a) shall be waived.

**R325.5609 . Application expiration.**

**Rule 609.** An application for mammography authorization submitted to the department shall expire 6 months from the date of the department's receipt of the completed application unless the time limit is extended by the department.

**R325.5610. Supplemental machine information; effect of failure to submit information.**

**Rule 610. (1)** Upon notice from the department that an application for mammography authorization has been determined to be complete and to be in compliance with the requirements of these rules and at the specific request of the department, the applicant shall, within 45 days of the department's request, provide all of the following information for each machine for which mammography authorization is being sought:

- (a) Confirmation that a mammography phantom that is approved by the department is on-site when mammography is performed and is used in the facility's ongoing quality control program. The confirmation shall include the make, model, and serial number of the phantom and the serial number of the wax insert that contains imaging test objects.
- (b) For each machine, processor quality control data and corrective actions, if any, taken as a result of that data for a 30-day period beginning after the date the application was sent to the department.
- (c) For each machine, an x-ray image of a mammography phantom which is approved by the department and which is taken during the 30-day period for which processor quality control data is required pursuant to the provisions of subdivision (b) of this subrule. The phantom image shall be taken using routine machine settings being used by the facility for that mammography machine for a cranio-caudal view of a 4.5-centimeter compressed breast composed of 50% glandular and 50% adipose tissue. The phantom image shall be accompanied by documentation of the date that the image was taken and the machine settings that were used.
- (d) For each machine, determinations of the half-value layer, radiation exposure at skin entrance, and mean glandular dose that are made with the use of a department-approved thermoluminescent dosimetry device that is placed on top of an approved mammography phantom during the same exposure of the phantom that is used to produce an x-ray image to be submitted pursuant to the provisions of subdivision (c) of this subrule or that are made by other methods as specified or approved by the department.
- (e) For each machine, a set of clinical patient mammography images without pathology which is produced by that machine for each of 2 representative patients, 1 with dense breasts and 1

with fatty breasts. Each set of clinical images shall consist of not less than 2 standard views of each breast, totaling not less than 4 films for each type of breast. The images shall contain clear documentation of all of the following:

- (i) The name of the facility.
- (ii) The date of the mammography examination.
- (iii) Mammography machine operator identification information.
- (iv) Cassette-screen or xeroradiographic cassette-plate identification information.

The date of the mammography examination shall be on or after the date that the application was sent to the department, and the x-ray images shall be accompanied by clear documentation of the mammography machine used, including the department-assigned machine registration number, and the name of the individual or individuals who operated the machine.

(2) The department may waive the requirements of subrule (1) of this rule if the mammography machine is accredited, or is in the process of becoming accredited, by the American college of radiology. To have the requirements of subrule (1) of this rule waived, an applicant shall provide, to the department, within 45 days of the department's request, copies of the applicant's current accreditation application, current accreditation-related correspondence to and from the American college of radiology, or current accreditation certificate that is issued by the American college of radiology.

(3) Failure of an applicant to submit the information required by the provisions of either subrule (1) or (2) of this rule within 45 days of the department's request may be considered a basis for withdrawal or denial of the mammography authorization, unless the time limit is extended by the department for cause.

**R325.5611. Contracts for technical evaluation.**

**Rule 611. (1)** In evaluating clinical image quality and acceptability for mammography authorization, upon receipt of the information required in R325.5610(1)(e), the department may enter into any necessary contracts with mammography experts, submit the images to those experts for technical evaluation, and rely upon their expert evaluation in arriving at a department conclusion regarding image quality and acceptability in terms of granting or not granting mammography authorization.

(2) Technical parameters that are used in evaluating clinical image quality and acceptability pursuant to the provisions of subrule (1) of this rule shall include judgments of all of the following:

- (a) Positioning.
- (b) Compression.
- (c) Radiation exposure and dose level.
- (d) Sharpness.
- (e) Contrast.

- (f) Noise.
- (g) Exam identification.
- (h) Artifacts.
- (i) Processing.

**R325.5612. Notice of change in application information; authorization not transferable.**

**Rule 612. (1)** A facility that is authorized to perform mammography shall notify the department, in writing, of any change in the information contained in the application or supporting material upon which authorization was granted or any change that affects the accuracy of information which is provided or obtained during the application and evaluation process for authorization. Changes that shall be reported include changes in any of the following:

- (a) Facility ownership.
- (b) Facility location.
- (c) Mammography machine.
- (d) Image processor.
- (e) Brand or model of imaging materials in use.
- (f) Personnel providing mammography supervision.
- (g) Personnel providing interpretation of mammograms.
- (h) Personnel providing qualified radiation physicist services.
- (i) Personnel actually performing mammography.
- (j) American college of radiology accreditation status.

(2) Upon receipt of a notice of change, the department shall advise the facility if reapplication for mammography authorization, resubmittal of phantom or clinical images, or other actions are deemed by the department to be necessary to establish that the facility, machine, system, and personnel remain in compliance with the requirements of these rules. Upon department request, a facility shall provide any requested information or materials within 45 days after the request is made.

(3) If changes in information are deemed to require reapplication for mammography authorization, the application shall be filed and processed in the same manner as set forth in R325.5607 and R325.5608.

(4) Mammography authorization that is issued by the department is not transferable between machines or between persons who own or lease a radiation machine.

**R325.5613. Authorization withdrawal; reinstatement.**

**Rule 613. (1)** Three-year mammography authorization is subject to continued compliance with this part and the provisions of R325.5001 to R325.5511. Authorization may be withdrawn based on evidence of noncompliance with this part and the provisions of R325.5001 to R325.5511 in accordance with the provisions of Act No. 306 of the Public Acts of 1969, as amended, being §24.201 et seq. of the Michigan Compiled Laws.

(2) If the department withdraws the mammography authorization of a machine, the machine shall not be used for mammography. An application for reinstatement of a mammography authorization shall be filed and processed in the same manner as an application for mammography authorization pursuant to the provisions of R325.5607 and R325.5608.

(3) The department shall not issue a reinstated mammography authorization until the department receives the reinspection fee, inspects the machine, and determines that the facility meets the standards set forth in R325.5605.

## **MAMMOGRAPHY SUPERVISOR**

**R325.5617. Designation; identification; agreement between supervisor and facility; availability; continuing education.**

**Rule 617. (1)** Each mammography facility shall designate a mammography supervisor in order to be authorized to perform mammography.

(2) An applicant who seeks mammography authorization shall identify the mammography supervisor on the application form for mammography authorization.

(3) If the mammography supervisor is not the employer of the mammography machine operators at the facility, a written agreement shall be executed between the mammography supervisor and the facility. The written agreement shall include at least both of the following:

- (a) A statement that the mammography supervisor is responsible for assuring compliance with this part and the provisions of R325.5001 to R325.5511.
- (b) A statement that the mammography supervisor has been given the authority to make changes in the mammography program that are necessary to achieve compliance as specified in subdivision (a) of this subrule or a statement that the facility will make the changes requested by the mammography supervisor to achieve compliance.

(4) A mammography supervisor shall be readily available telephonically or in person for consultation with any radiation machine operator who performs mammography.

(5) A mammography supervisor shall obtain not less than 15 hours of continuing education every 3 years in the technical aspects or clinical aspects, or both, of mammography and related subjects that is accredited by the American medical association or the American society of radiologic technologists or any other organizations acceptable to the department.

**R325.5618. Responsibilities.**

**Rule 618.** A mammography supervisor shall be responsible for each of the following:

- (a) Establishment and maintenance of a quality control program.

- (b) Annual review and updating of the procedures manual.
- (c) Evaluation of each mammography machine operator's performance at least semiannually as described in R325.5619.
- (d) Assurance that each mammography machine operator other than a physician has successfully completed special mammography training as specified in R325.5621 and R325.5623 or possesses the American registry of radiologic technologist's certificate of advanced qualifications in mammography as identified in R325.5622. Documents that verify training shall be maintained at the facility and copies shall be submitted to the department together with the facility application for mammography machine authorization.
- (e) Assurance that the mean glandular dose for 1 contact cranio-caudal view of a 4.5-centimeter compressed breast that is composed of 50% glandular and 50% adipose tissue is not more than the limits prescribed by R325.5661.
- (f) Assurance that mammography is performed only on dedicated equipment that is designed specifically for use for mammography and that has been authorized by the department for use for mammography.
- (g) Assuring that all patients who undergo mammography screening procedures designate a physician or other licensed health care provider responsible for primary care, to whom the written results of the mammography examination will be reported.
- (h) Assuring the review of records of mammography system quality assurance evaluations conducted by a qualified radiation physicist and, when necessary, assuring the correction of deficiencies and violations.
- (i) Compliance with quality assurance and radiation protection criteria prescribed by these rules.

**R325.5619. Machine operator performance evaluation.**

**Rule 619. (1)** A mammography supervisor shall evaluate the performance of each individual, other than a physician, who operates a mammography machine at least semiannually. The evaluation shall be based on both the mammography supervisor's direct observation of the operator during a standard mammography procedure being performed by the operator on at least 1 patient and on the mammography supervisor's review of clinical images.

- (2) The performance evaluation shall evaluate all of the following:
- (a) Proper and compassionate patient handling skills.
  - (b) Proper breast positioning for the cranio-caudal projection of the breast, including all of the following steps, unless other procedures are deemed appropriate and acceptable by the department:
    - (i) Determining the proper image receptor size.

- (ii) Moving the photocell to the appropriate position.
  - (iii) Standing on the medial side of the breast to be imaged.
  - (iv) Elevating the inframammary fold to its maximum height, adjusting the height of the bucky accordingly.
  - (v) Using 1 hand, gently scooping the breast onto the image receptor tray.
  - (vi) Centering the breast over the photocell, with the nipple in profile, if possible.
  - (vii) Anchoring the breast with 1 hand and not removing the hand until the compression process begins.
  - (viii) With the other hand, draping the opposite breast over the corner of the bucky.
  - (ix) Slightly rotating the patient's head away from the side being imaged.
  - (x) Leaning the patient toward the machine with the head forward and around the tube.
  - (xi) Placing an arm against the patient's back with a hand on the shoulder of the side being imaged, making sure the shoulder is relaxed.
  - (xii) With a hand on the shoulder, sliding the skin up over the clavicle.
  - (xiii) With the hand that is anchoring the breast pulling lateral tissue onto the image receptor tray, without losing medial tissue, while applying compression.
  - (xiv) On the side being imaged, checking that the patient's arm is relaxed by her side with the shoulder externally rotated.
- (c) Proper breast positioning for the medio-lateral oblique projection of the breast, including all of the following steps, unless other procedures are deemed appropriate and acceptable by the department:
- (i) Determining the proper image receptor size.
  - (ii) Moving the photocell to the appropriate position.
  - (iii) Determining the degree of obliquity parallel to the pectoral muscle.
  - (iv) Rotating the C-arm so that the long edge of the bucky is parallel to the pectoral muscle.
  - (v) Adjusting the height of the film tray so that the top is level with the axilla.
  - (vi) Lifting the arm on the side to be imaged up and over the corner of the bucky.
  - (vii) Placing the corner of the bucky in axilla, that is, anterior to the latissimus dorsi.
  - (viii) Placing the patient's hand that is on the side being imaged on the C-arm, with the elbow flexed and the shoulder relaxed.
  - (ix) Pulling the breast and muscle anteriorly and medially with the flat front surface of the hand.
  - (x) Scooping the breast tissue up with the hand, grasping the lateral border of the breast with the fingers and the medial border of the breast with the thumb.
  - (xi) Turning the patient toward the bucky making sure that the patient's feet are facing the machine.



- (xii) Centering the breast with the nipple in profile, if possible.
  - (xiii) Holding the breast up and out by rotating the hand so that the base of the thumb supports the breast and so that the fingers are pointing away from the breast and continuing to hold the breast up and out throughout compression.
  - (xiv) Applying compression with the corner of the paddle below the clavicle.
  - (xv) Pulling down on the abdominal tissue to open the inframammary fold.
  - (d) The use of appropriate compression.
  - (e) Proper technique factor selection for the patient being x-rayed, including selecting the proper kVp-target-filter combination for the image receptor being used.
  - (f) Proper maintenance of records, including examination identification information.
  - (g) Familiarity with image processor quality assurance procedures and mammography machine quality assurance procedures that are applicable to the machine operator, including the use of a mammography phantom as a means of evaluating machine performance.
  - (h) Knowledge of each of the following:
    - (i) The American college of radiology accreditation status of the machine.
    - (ii) The most recent department inspection of the machine and regulatory inspection frequency.
    - (iii) The most recent consulting physicist evaluation of the mammography system and the frequency of those evaluations.
    - (iv) The radiation dose for an average patient.
    - (v) The recent phantom image results for the machine being used.
  - (i) The ability to produce acceptable clinical mammography images. Clinical images shall be evaluated on the basis of all of the following criteria:
    - (i) Positioning.
    - (ii) Compression.
    - (iii) Optical density.
    - (iv) Sharpness.
    - (v) Contrast.
    - (vi) Noise.
    - (vii) Exam identification.
    - (viii) Artifacts.
- (3) A machine operator performance evaluation shall be recorded on an evaluation form which includes all of the items described in subrule (2) of this rule and which contains all of the following information:
- (a) The names and signatures of the mammography supervisor and machine operator.
  - (b) The date of the mammography examination for which the operator was evaluated.
  - (c) Examination and x-ray image identification information.
  - (d) The date the evaluation results were discussed with

the operator.

The form shall also document that the operator has received a copy of the evaluation.

(4) A mammography supervisor shall formally discuss the evaluation results with the operator within 10 days of observation. A copy of the evaluation form shall be given to the operator at the time the evaluation results are discussed.

(5) If an individual fails to receive a satisfactory evaluation for any item specified in subrule (2) of this rule, the individual shall receive additional training pertaining to the deficient item and shall be reevaluated within 60 days of the original evaluation.

(6) A facility shall maintain each evaluation form on permanent, available file for a period of not less than 7 years. Copies of the evaluation forms shall be forwarded to the department for review upon a written request by the department.

(7) Upon termination of employment, an operator may request that a facility provide copies of the operator's evaluation reports to the operator or to another designated individual. Upon written request, a facility shall provide evaluation reports to an employee or former employee for the 7-year period prior to the date of the request.

## OPERATORS OF MAMMOGRAPHY EQUIPMENT

### R325.5621. Qualifications.

**Rule 621.** An individual, other than a physician, who operates a mammography machine, shall meet all of the following qualifications:

- (a) An individual who operates a mammography machine shall have successfully completed a radiography program that meets the standards for accrediting radiography programs adopted by the committee on allied health education and accreditation, or its successor, of the American medical association in cooperation with the joint review committee on education in radiologic technology, entitled "Essentials and Guidelines," (1990). These standards are adopted by reference in these rules. These standards are available from the Division of Radiological Health, Michigan Department of Public Health, 3423 North Logan/Martin L.King Jr. Boulevard, P.O. Box 30195, Lansing, Michigan 48909, and from the American Medical Association, 515 North State Street, Chicago, Illinois 60610, at no charge at the time of adoption of this part. Accreditation of a radiography program by the committee on allied health education and accreditation of the American medical association in cooperation with the joint review committee on education in radiologic technology shall be prima facie evidence that the radiography program is in compliance with the standards adopted by reference in this subdivision.

- (b) An individual who operates a mammography machine shall meet the standards for issuance of a registration certificate as a registered technologist from the American registry of radiologic technologists or meet the standards for issuance of a registration certificate as a radiography technologist from the American registry of clinical radiography technologists. These standards, entitled "Rules and Regulations," as revised in February, 1990, and "By-Laws," as revised in September, 1989, of the American registry of radiologic technologists and "Overview of the A.R.C.R.T. Organization," as revised in August, 1991, and "Application for Registration Radiography Technologist," (1991), of the American registry of clinical radiography technologists, are adopted by reference in this rule. These standards are available from the Division of Radiological Health, Michigan Department of Public Health, 3423 North Logan/Martin L. King Jr. Boulevard, P.O. Box 30195, Lansing, Michigan 48909, at no charge at the time of adoption of this part. The respective standards are also available from the American Registry of Radiologic Technologists, 1255 Northland Drive, Mendota Heights, Minnesota 55120, and from the American Registry of Clinical Radiography Technologists, 710 Higgins Road, Park Ridge, Illinois 60068, at no charge at the time of adoption of this part. A determination by the American registry of radiologic technologists or the American registry of clinical radiography technologists that an individual meets its respective standards for issuance of a registration certificate shall be prima facie evidence that the individual complies with the standards that are adopted by reference in this subdivision.
- (c) Two years after the effective date of this part, shall have successfully completed a formal program of mammography instruction as prescribed by R325.5625.

*[Note: As a result of Executive Order 2003-18, the authority, powers, duties, functions, and responsibilities of the radiation machine registration, licensing, and compliance program were transferred to the Michigan Department of Community Health. With respect to machine sources of ionizing radiation, any correspondence to the Michigan Department of Public Health should now be addressed to the Michigan Department of Community Health, BHS, Radiation Safety Section, P.O. Box 30664, Lansing, Michigan 48909.]*

#### **R325.5622. Technologist exemptions.**

**Rule 622. (1)** An individual who meets the standards of the American registry of radiologic technologists for its certificate of advanced qualification in mammography shall be exempt from the provisions of R325.5621(c). The standards, entitled "Handbook For Advanced Level Examinations," (November, 1991), are adopted by reference in this rule. These standards are available from the Division of Radiological

Health, Michigan Department of Public Health, 3423 North Logan/Martin L. King Jr. Boulevard, P.O. Box 30195, Lansing, Michigan 48909, and from the American Registry of Radiologic Technologists, 1255 Northland Drive, Mendota Heights, Minnesota 55120, at no charge at the time of adoption of this part. A determination by the American registry of radiologic technologists that an individual meets the standards for issuance of a certificate of advanced qualification in mammography shall be prima facie evidence that an individual meets the standards adopted by reference in this subrule. However, the technologist shall be required to obtain continued education as prescribed by R325.5623 and meet performance requirements prescribed by R325.5619(2).

(2) Students in a radiography program that is in compliance with the requirements of R325.5621(a) shall be exempt from the provisions of R325.5621 while performing mammography within the context of the radiography program and under the direct supervision of a qualified mammography equipment operator. Registry eligible graduates of an accredited radiography program that is in compliance with the requirements of R325.5621(a) shall be exempt from the provisions of R325.5621(b) and (c) for 2 years after graduation.

*[Note: As a result of Executive Order 2003-18, the authority, powers, duties, functions, and responsibilities of the radiation machine registration, licensing, and compliance program were transferred to the Michigan Department of Community Health. With respect to machine sources of ionizing radiation, any correspondence to the Michigan Department of Public Health should now be addressed to the Michigan Department of Community Health, BHS, Radiation Safety Section, P.O. Box 30664, Lansing, Michigan 48909.]*

#### **R 325.5623. Continuing education.**

**Rule 623.** An individual, other than a physician, who operates a mammography machine shall, every 3 years, obtain not less than 15 hours of continuing education in the technical aspects or clinical aspects, or both, of mammography and related subjects that is accredited by the American medical association or the American society of radiologic technologists or any other organizations acceptable to the department.

#### **R325.5624. Operator prohibitions.**

**Rule 624.** An individual, other than a physician, who operates a mammography machine shall not do any of the following:

- (a) Perform mammography without the supervision of the mammography supervisor.
- (b) Use a mammography machine without following standing orders and repeat film policies.
- (c) Make a diagnosis based on any radiograph or image.
- (d) Operate a mammography machine without having been trained to operate the mammography machine safely and effectively.
- (e) Report any diagnosis to a patient, except as ordered by a licensed physician.

**R325.5625. Program of mammography instruction; topics.**

**Rule 625.** A formal program of mammography instruction for operators of mammography equipment shall include all of the following topics:

- (a) Anatomy and physiology of the female breast, including all of the following:
  - (i) Mammary glands.
  - (ii) External anatomy.
  - (iii) Subdivision for localization.
  - (iv) Retromammary space.
  - (v) Central portion.
  - (vi) Cooper's or suspensory ligament.
  - (vii) Vessels, nerves, and lymphatics.
  - (viii) Breast tissue.
- (b) Classification of breast tissue, including all of the following types of tissue:
  - (i) Fibro-glandular.
  - (ii) Fibro-fatty.
  - (iii) Fatty.
  - (iv) Lactating.
- (c) Epidemiology of breast cancer, breast cancer detection methods, and information sources.
- (d) Influence of technical factors.
- (e) Positioning of the breast, including all of the following:
  - (i) Cranio-caudal.
  - (ii) Medio lateral oblique.
  - (iii) Axillary.
  - (iv) Magnification.
  - (v) Errors in positioning.
  - (vi) Special techniques for mammography for the postoperative breast and the augmented breast.
  - (vii) Special radiographic techniques for breast localization and specimen radiography.
  - (viii) Special techniques for additional mammography projections.
- (f) Film or image evaluation and critique, including all of the following:
  - (i) Optimum mammographic images, including all of the following:
    - (A) Radiographic density.
    - (B) Radiographic contrast.
    - (C) Definition.
    - (D) Distortion.
    - (E) Positioning.
  - (ii) Detection of pathology.
  - (iii) Benign and malignant lesions.
  - (iv) Mass lesion borders as smooth, irregular, or with calcification.
- (g) Radiation biology and radiation protection.
- (h) Quality assurance.

**RADIATION PHYSICIST**

**R325.5631. Qualifications.**

**Rule 631. (1)** A radiation physicist shall be certified in diagnostic or radiological physics by the American board of radiology or by the American board of medical physics or shall meet equivalent requirements, as determined by the department, to be qualified to provide on-site consultation and evaluation of mammography systems to mammography facilities.

**(2)** "Equivalent requirements," as used in subrule (1) of this rule, means that all of the following factors have been satisfied:

- (a) The radiation physicist possesses either of the following:
  - (i) A bachelor's degree in physics or applied physics or in a physical science with the equivalent of a physics minor and, in addition, 11 years of work experience in diagnostic radiological physics.
  - (ii) A masters or doctoral degree in medical physics or physics or in a physical science with the equivalent of a physics minor and, in addition, 3 years of work experience in diagnostic radiological physics.
- (b) Work experience in diagnostic radiological physics shall have been performed under the supervision of a certified diagnostic or radiological physicist or a radiologist who is certified by the American board of radiology or the American osteopathic board of radiology.
- (c) References have been provided listing the names of a physician certified in radiology and a physicist who is certified in diagnostic or radiological physics, 1 of whom has directed the individual's training specified in subdivision (b) of this subrule.

**(3)** To be qualified to provide on-site consultation and evaluation of mammography systems to mammography facilities, a radiation physicist shall meet all of the following requirements on a continuing basis in addition to the requirements specified in subrule (1) or (2) of this rule:

- (a) Submit evidence, acceptable to the department, of formal training or experience in medical physics and in the evaluation of mammography systems.
- (b) Demonstrate competence in performing, recording, and interpreting the results of required quality control checks.
- (c) Submit a sample of a mammography evaluation report, or the contents of a report, to the department for approval.
- (d) Have appropriate testing equipment available to perform the medical physics quality control checks required by R325.5632(3).

**(4)** In evaluating the qualifications pursuant to this rule, the department shall establish an advisory committee of qualified mammography physicists to evaluate the submitted credentials. The department may rely on their expert evaluation in arriving at a department decision regarding the acceptability of the individual's qualifications.

### **R325.5632. Mammography system evaluation.**

**Rule 632. (1)** At least annually, each mammography facility shall have a qualified radiation physicist provide an on-site consultation to the facility, including a complete evaluation of the entire mammography system to ensure compliance with the provisions of the act and the rules promulgated under the act. This evaluation of the mammography system shall be in addition to the annual regulatory inspection that is conducted by the department as prescribed by R325.5603.

(2) The mammography facility shall make and document appropriate corrections to any item found during the annual mammography system evaluation by a radiation physicist that does not meet the requirements of these rules.

(3) The items to be inspected and evaluated during on-site consultations shall include all of the following:

- (a) Mammography machine performance to determine compliance with the provisions of R325.5637 to R325.5652.
- (b) Measurement of skin exposure for a cranio-caudal view for a 4.5-centimeter compressed breast that is composed of 50% glandular and 50% adipose tissue. For equipment that has an automatic exposure control, the measurement shall be made with a mammography phantom which has a serial numbered wax insert and which is used in the American college of radiology accreditation program or a phantom that is deemed to be equivalent by the department in the x-ray beam.
- (c) Calculation of the average or mean glandular dose per cranio-caudal view of a 4.5-centimeter compressed breast that is composed of 50% glandular and 50% adipose tissue. The mean glandular dose shall not be more than any of the values specified in R325.5661.
- (d) Evaluation of an image of a mammography phantom which has a serial numbered wax insert and which is used in the American college of radiology accreditation program, or an alternate phantom that is approved by the department, using exposure techniques for a cranio-caudal view of a 4.5-centimeter compressed breast that is composed of 50% glandular and 50% adipose tissue. The image of the mammography phantom shall be in compliance with the criteria prescribed by R325.5660.
- (e) Measurement of the equivalent focal spot resolution, both parallel and perpendicular to the anode-cathode axis with a focal spot test device.
- (f) Evaluation of the performance of the automatic exposure control system with regard to all of the following:
  - (i) Reproducibility.
  - (ii) Performance capability, including kilovoltage and thickness compensation.
  - (iii) Density control function.
- (g) Evaluation of the darkroom for integrity and safelight conditions.

(h) Review of the film processing quality control records, including all of the following:

- (i) Medium density.
  - (ii) Density difference.
  - (iii) Base plus fog.
  - (iv) Developer temperature.
- (i) For screen-film mammography, evaluation of the uniformity of the radiographic speed of each cassette-screen that is normally used for mammography. For each cassette-screen of a given class of screen speed, the ratio of the optical density of a test image to the average optical density of the test images shall fall within the range of 0.9 to 1.1.

### **R325.5633. Records of on-site evaluations and consultations.**

**Rule 633.** Records of on-site evaluations and consultations shall be provided and maintained in accordance with both of the following provisions:

- (a) Records of evaluations and consultations performed pursuant to the provisions of R325.5605(e) shall be provided to the mammography facility. The records shall be provided within 30 days after completion of the evaluation and consultation. The records shall clearly indicate all of the following information:
  - (i) The tests, evaluations, and consultations performed and the date these occurred.
  - (ii) The name of the person or persons who performed the tests, evaluations, and consultations.
  - (iii) The results of the tests, evaluations, and consultations.
  - (iv) The testing equipment used, including the date of the last calibration of radiation detection equipment or cross-calibration to a calibrated instrument.

The records shall be in a format that is approved by the department. These records shall be maintained by the mammography facility for not less than 7 years.

- (b) Copies of records that are provided to mammography facilities shall also be maintained by the person who performed the tests, evaluations, and consultations. These records shall be maintained for not less than 7 years. Copies of the records shall be made available for examination by the department and, if requested in writing by the department, copies shall be forwarded to the department within 30 days of the written request.

### **X-RAY EQUIPMENT**

### **R325.5637. Compliance with provisions of R325.5325; machine design.**

**Rule 637. (1)** The mammographic x-ray equipment shall be in compliance with the requirements of R325.5325(1) and

(17) to (23).

(2) The machine that is used for mammography shall be a radiation machine that is specifically designed to perform mammography.

**R325.5638. Machine output.**

**Rule 638. (1)** Mammography machines shall generate a high-frequency, constant-potential, 3-phase, or equivalent output.

(2) Mammography machines shall be capable of an output at 28 kilovolts of not less than 500 milliroentgens per second at breast entrance for a 4.5-centimeter compressed breast with the compression plate in the beam for any mammographic technique that is used other than for magnification techniques.

**R 325.5639. Accuracy of technique factors.**

**Rule 639. (1)** The deviation of peak tube potential from indicated values shall not be more than 5% in the useful mammographic range. The coefficient of variation for peak tube potential reproducibility shall not be more than 5%, and a determination of compliance shall be based on not less than 4 consecutive measurements.

(2) For machines with timer controls, the deviation of exposure time from indicated values shall not be more than 5% for exposures that are more than 100 milliseconds and shall not deviate more than 10 milliseconds for shorter exposure times. The coefficient of variation for exposure timer reproducibility shall not be more than 5% and a determination of compliance shall be based on not less than 4 consecutive measurements.

**R325.5640. Permissible degree of coefficient of variation of radiation exposure for combination of selected technique factors.**

**Rule 640.** For any specific combination of selected technique factors, the coefficient of variation of radiation exposures shall be not greater than 5%. A determination of compliance shall be based on not less than 4 consecutive measurements.

**R325.5641. Permissible difference in average ratios of exposure to indicated milliamperere-seconds product obtained at 2 consecutive settings.**

**Rule 641.** The average ratios of exposure to the indicated milliamperere-seconds product, or mR/mAs, obtained at any 2 consecutive mA or mAs settings shall not differ by more than 0.10 times their sum. That is:  $*X_1 - X_2 \neq 0.10 (X_1 + X_2)$ ; where  $X_1$  and  $X_2$  are the average mR/mAs values that are obtained at each of 2 consecutive mA or mAs settings.

**R325.5642. Target and filter material.**

**Rule 642. (1)** For screen-film mammography, the target material of the x-ray tube shall be molybdenum with molybdenum filtration and a beryllium window. Exceptions

may be granted for other combinations if beam quality, imaging capabilities, and patient dose are consistent with the requirements of this part.

(2) For xeromammography, the target material of the x-ray tube shall be tungsten with aluminum filtration. Exceptions may be granted for other combinations if beam quality, imaging capabilities, and patient dose are consistent with the requirements of this part.

**R325.5643. Nominal focal spot size.**

**Rule 643. (1)** The nominal focal spot size of any available focal spot shall not be more than any of the following values:

- (a) 0.6 at a source-image receptor distance of 80 centimeters or more.
- (b) 0.5 at a source-image receptor distance of 65 to 79 centimeters.
- (c) 0.4 at a source-image receptor distance of 50 to 64 centimeters.

(2) The focal spot dimensions, both parallel and perpendicular to the anode-cathode axis, shall be in compliance with vendor-provided specifications and national electrical manufacturers association specifications.

**R325.5644. Half-value layer.**

**Rule 644. (1)** The half-value layer for a screen-film system at a measured tube potential of 30 kilovolts shall not be less than 0.30 millimeter of aluminum and shall not be more than 0.42 millimeter of aluminum. It is recommended that the half-value layer be not more than 0.40 millimeter of aluminum at a measured tube potential of 30 kilovolts. The half-value layer shall be measured with the compression device in the x-ray beam.

(2) The half-value layer for xeromammography shall not be less than 1.0 millimeter of aluminum and shall not be more than 2.0 millimeters of aluminum at the clinically employed peak tube potential.

(3) Positive means shall be provided to insure that the minimum filtration that is needed to achieve the beam quality requirements set forth in this rule is in the useful beam during each exposure.

**R325.5645. Focal spot to image receptor distance.**

**Rule 645.** The focal spot to image receptor distance shall not be less than 50 centimeters.

**R325.5646. Machine design; x-ray beam geometry.**

**Rule 646.** A mammography machine shall be designed so that the plane of the useful beam that is adjacent to the chest wall is parallel to the chest wall and is perpendicular to the plane of the image receptor for all cassette sizes.

**R325.5647. Reciprocating grid capability; grid ratio; exception; grid lines.**

**Rule 647. (1)** Each mammography machine that is used for screen-film mammography shall be capable of using a reciprocating grid for each available film size. The grid ratio shall be less than or equal to 5:1. Exceptions may be granted for ratios higher than 5:1 if imaging capabilities and patient dose are consistent with these rules.

(2) Grid lines shall not be apparent on clinical or mammography phantom images.

**R325.5648. Image receptor capability.**

**Rule 648.** Each location or address where screen-film mammography is performed shall have the capability of using both an 18 by 24-centimeter image receptor and a 24 by 30-centimeter image receptor.

**R325.5649. Beam limiting device.**

**Rule 649.** Each mammography machine shall have a means to limit the useful beam so that the x-ray field at the plane of the image receptor does not extend beyond any edge of the image receptor at any designated source-image receptor distance (SID) other than the edge of the image receptor that is designed to be adjacent to the chest wall. The x-ray field shall not extend beyond the edge of the image receptor that is designed to be adjacent to the chest wall by more than 2% of the SID. Each fixed aperture, beam-limiting device shall have clear and permanent markings to indicate the image receptor size and SID for which it is designed. For systems that are equipped with a light localizer, the light field shall be aligned with the x-ray field to within 2% of the SID.

**R325.5650. Compression device.**

**Rule 650.** Each mammography machine shall have a compression device. For screen-film mammography, the compression device shall be of the flat plate type. For xeromammography, a contoured compression paddle may be used and balloons shall not be used for compression.

**R325.5651. Primary beam transmission through the image receptor support.**

**Rule 651.** The transmission of the primary beam through any image receptor support provided with the system shall be limited so that the exposure 5 centimeters from any accessible surface of the supporting device beyond the plane of the image receptor is not more than 0.1 milliroentgen for each activation of the tube. Exposure shall be measured with the system operated at the minimum source-image receptor distance for which it is designed. Compliance shall be determined at the maximum peak tube potential clinically employed for the system and extrapolated to the maximum rated product of the tube current and exposure time for that peak tube potential.

**R325.5652. Automatic exposure control system.**

**Rule 652. (1)** Each screen-film mammography machine shall be provided with an automatic exposure control system.

(2) The automatic exposure control system for screen-film mammography shall provide a coefficient of variation that is not more than 5% for exposure or image optical density. A determination of compliance shall be based on not less than 4 consecutive measurements with 4 centimeters of acrylic or BR-12 attenuator in the beam.

(3) One year after the effective date of this part, the automatic exposure control system for screen-film mammography shall maintain image optical density to within plus or minus 0.30 of the average as the kilovoltage is varied within the clinically employed range and as attenuator thickness is varied from 2 centimeters to 6 centimeters for each clinically employed kilovoltage. Two years after the effective date of this part, the automatic exposure control system shall maintain image optical density to within plus or minus 0.20 of the average as the kilovoltage is varied within the clinically employed range and as attenuator thickness is varied from 2 centimeters to 6 centimeters for each clinically employed kilovoltage. Compliance with this subrule is not required for specific attenuator thickness/kilovoltage combinations if, during the test with those attenuator thickness/kilovoltage combinations, the maximum automatically controlled exposure limit is reached, causing the test films to have an optical density lower than the standard. The attenuator that is used for determining compliance shall be either acrylic or BR-12 material.

(4) The automatic exposure control system for screen-film mammography shall limit the maximum automatically controlled exposure to 750 milliamperere-seconds.

(5) One year after the effective date of this part, each mammography machine shall indicate, or provide the means of determining, the milliamperere-seconds resulting from each exposure made with the automatic exposure control.

**R325.5655. Enclosure requirements.**

**Rule 655. (1)** An x-ray equipment enclosure shall be in compliance with the requirements of R325.5331.

(2) For mammography, the operator's barrier shall provide radiation protection that is equivalent to not less than 0.5 millimeter of lead when the maximum potential is limited electrically or mechanically to less than or equal to 35 kilovolts and 0.8 millimeter of lead when the maximum potential is more than 35 kilovolts.

**R325.5656. Operation requirements.**

**Rule 656. (1)** The operation of each mammography x-ray machine shall be in compliance with the requirements of R325.5333.

(2) Mammograms shall be retained for not less than

7 years or shall be given to another person for placement in the patient's medical record as directed by the patient or the primary care provider.

## QUALITY CONTROL

### **R325.5659. Quality control responsibilities of supervisor; establishment of quality assurance manual; provision of mammography phantom; submission of phantom images.**

**Rule 659. (1)** A mammography supervisor shall be responsible for maintaining a quality control program and for insuring the standardization of quality control methodology. This responsibility may be delegated to a quality control technologist, although the mammography supervisor shall be ultimately responsible.

(2) A mammography facility shall establish a written quality assurance manual, which shall include all of the following:

- (a) The quality control tests to be performed.
- (b) The frequency of each quality control test.
- (c) The forms to be used to record the results of the quality control tests.
- (d) The limits of acceptability of each quality control test.
- (e) A protocol for making corrections when a quality control test does not fall within the limits of acceptability.

The quality assurance manual shall be available at the facility for examination by the department.

(3) The owner or person who is in control of mammography x-ray equipment shall provide a mammography phantom at each location or address where mammography is performed. The phantom shall be a mammography phantom which has a serial numbered wax insert and which is used in the American college of radiology accreditation program or any other phantom that is deemed appropriate and acceptable by the department.

(4) Upon written request by the department, a mammography facility shall, for each of its mammography x-ray machines, submit to the department an x-ray image of a mammography phantom which has a serial numbered wax insert and which is used in the American college of radiology accreditation program or other department-approved phantom taken at routine machine settings used for a 4.5-centimeter compressed breast that is composed of 50% glandular and 50% adipose tissue. For each phantom image that is submitted to the department, the facility shall specify all of the following information:

- (a) The serial number of the phantom.
- (b) The registration number of the x-ray machine.
- (c) The machine settings used, such as kilovoltage, milliamperage, time, and density setting.
- (d) The type of x-ray film and intensifying screens used.

### **R325.5660. Phantom image quality.**

**Rule 660.** The quality of an image of a mammography phantom which has a serial numbered wax insert and which is used in the American college of radiology accreditation program, or other department-approved phantom, taken at clinically employed machine settings for a 4.5-centimeter compressed breast that is composed of 50% glandular and 50% adipose tissue, shall be in compliance with all of the following criteria as determined by the department:

- (a) Each fibril down to and including the 0.75-millimeter fibril shall be visualized.
- (b) Each mass down to and including the 0.75-millimeter thick mass shall be visualized.
- (c) All specks in each group down to and including the 0.32-millimeter speck group shall be visualized.

### **R325.5661. Radiation dose limits.**

**Rule 661.** The mean glandular dose for a cranio-caudal view of a 4.5-centimeter compressed breast that is composed of 50% glandular and 50% adipose tissue shall not be more than any of the following values:

- (a) Screen-film without grid: 100 millirads per view.
- (b) Screen-film with grid: 200 millirads per view.
- (c) Xeromammography: 400 millirads per view.

### **R325.5662. Screen-film processor adjustment.**

**Rule 662.** A processor for screen-film mammography shall be adjusted to optimize image quality.

### **R325.5663. Mammography phantom imaging required; corrective action; phantom imaging for mobile units; repeat analysis; compression check.**

**Rule 663. (1)** A mammography phantom which has a serial numbered wax insert and which is used in the American college of radiology accreditation program, or other department-approved phantom, shall be imaged at least monthly at machine settings that are normally used for an average patient with 4.5-centimeter compressed breasts that are composed of 50% glandular and 50% adipose tissue. The facility shall maintain an available file of such images for inspection by the department and for comparison with earlier images to note changes in image quality. If the phantom image does not meet the criteria prescribed by R325.5660, corrective action shall be taken. After corrective action and before the machine is used on a patient, an additional phantom image shall be obtained to demonstrate compliance with R325.5660. Each operator of mammography equipment shall also be familiar with phantom imaging procedures and the use of the phantom as a method of evaluating machine performance.

(2) After each relocation of a mobile unit or transportable van, and before the machine is used on a patient, a mammography phantom image, at machine settings that are normally used for an average patient with 4.5-centimeter compressed breasts that are composed of 50% glandular and 50% adipose tissue, shall be made for comparison with earlier

images to assure the proper functioning of the mammography system. The resultant milliamperere-seconds shall be recorded and compared with the mean milliamperere-seconds determined from the most recent exposure reproducibility test of the automatic exposure control system. The facility shall maintain an available file of the images for inspection by the department and for comparison with earlier data to note changes in mammography system performance. Mammograms and phantom images shall be processed within 24 hours of being obtained. If the phantom images do not meet the criteria prescribed by R325.5660 or if the resultant milliamperere-seconds is not within plus or minus 15% of the mean milliamperere-seconds determined from the most recent exposure reproducibility test of the automatic exposure control system, corrective action shall be taken.

(3) A repeat analysis shall be performed at least quarterly, or, for low volume practices, after 250 patients, by comparing the number of rejected or repeated films to the total number of films that were used during the test period.

(4) Compression in the manual and powered modes shall be checked at least semiannually. The maximum compression force shall be not less than 25 pounds nor more than 40 pounds in the power drive mode.

#### **R325.5664. Screen-film mammography quality control.**

**Rule 664.** All of the following quality control procedures for screen-film mammography shall be performed at the indicated intervals and when components are initially placed into service, when problems are suspected, or after service or preventive maintenance:

- (a) The darkroom that is used for mammography shall be cleaned each operational day before processing or handling any films.
- (b) A facility shall have a sensitometer, densitometer, non-mercury thermometer, and control charts or computerized control charts readily available to perform and record the required processor quality control tests. The control film shall be of the same type that is used in mammography.
- (c) A facility shall conduct processor quality control tests at the beginning of each operational day before processing any patient films. The tests shall include measuring and plotting all of the following data points:
  - (i) Medium density, which is the optical density of a particular step on the sensitometric step wedge, which is determined during the establishment of processor quality control operating levels, and which has an average density closest to 1.20.
  - (ii) Density difference, which is the difference in optical density between 2 consistently chosen sensitometric steps. These steps, which are determined during the establishment of processor quality control operating levels, shall be the step that has a density closest to 2.20 and the step that has a density closest to, but not less than, 0.45.

- (iii) Base-plus-fog, which is the optical density from the unexposed area of the sensitometric film.
- (iv) Developer temperature.
- (d) Processor quality control operating levels for medium density, density difference, and base-plus-fog shall be determined over not less than 5 consecutive days after the processor is cleaned. Developer temperature shall be set at the temperature that is specified in the film manufacturer's written literature.
- (e) The medium density and density difference shall be within plus or minus 0.10 of their respective operating levels, and the base-plus-fog shall be within plus or minus 0.03 of its operating level. If the medium density or density difference falls outside of the plus or minus 0.10 control limits, but is within plus or minus 0.15, the test shall be repeated immediately. If the same result is obtained, it shall be acceptable to process clinical films, but the processor shall be monitored closely. If the medium density or density difference exceeds the control limits of plus or minus 0.15, the source of the problem shall be determined and corrected before clinical mammograms are processed in that processor. If the base-plus-fog exceeds the control limit of plus or minus 0.03, immediate corrective action shall be taken before clinical mammograms are processed.
- (f) The processor crossover rollers shall be cleaned each operational day.
- (g) Mammography intensifying screens shall be cleaned at least weekly using the manufacturer's recommended materials and procedures. The outside of film cassettes shall be checked or cleaned at least monthly.
- (h) Mammography darkroom fog shall be checked semiannually, when safelight filters or bulbs are changed, or when fog is suspected. Film that is exposed to visible light with a sensitometer and then exposed for 2 minutes in the darkroom shall not produce more than a 0.05 density increase in the mid-density of 1.30 to 1.40 optical density portion of the sensitometric strip.
- (i) Mammography screen-film contact shall be checked semiannually.
- (j) Mammography clinical images shall be interpreted in subdued ambient lighting conditions on a view box that is masked to reduce glare. View box surfaces shall be cleaned weekly.

#### **R325.5665. Xeromammography; plate management system.**

**Rule 665. (1)** Each facility that utilizes xeromammography shall maintain a plate management system to track suspected plate artifacts. If an artifact is observed on an image, the facility shall record the serial number of the suspect plate, the type of artifact, and the date of observance of the artifact. The suspect plate shall be cycled through the system for reevaluation or removed from service. If on reevaluation the



artifact is determined to be reproducible and to be significant enough to affect diagnostic quality, that plate shall be removed from service.

(2) Dark dusting of each newly installed plate shall be performed before the plate is put into service to evaluate the plate for artifacts. Dark dusting means processing a charged plate without exposing the plate. If artifacts that would affect diagnostic quality are noted, the plate that has the noted artifacts shall not be put into service.

(3) If artifacts are observed that are not plate-related, the source of the problem shall be determined and corrected.